

How to Take Back (Revoke) your Authorization for Release of Medical Information

You have the right to take back (revoke) your authorization to release of your medical records. To do this you must put your request in writing and mail it to:

Vanderbilt University Medical Center

Center for Health Information Management

Attn: Release of Information

4560 Trousdale Drive

Suite 101

Nashville, TN 37204-4538

If you have any questions please call the Release of Information Department at 615-322-2062.

Revoking this authorization will not affect any actions that Vanderbilt University Medical Center may have already taken based on the authorization.

Also, if the authorization was a condition for getting insurance, revoking it does not affect the insurer's right to contest a claim made under the policy, or the policy itself.

When you release your medical information, whoever receives it may share it (except for any notes about drug or alcohol use) with someone else. In this case, the information may no longer be protected by the Privacy Rule.

Treatment cannot be withheld or based on getting this authorization.